Meeting Minutes  
Tuesday, November 18  
Graduate Studies Committee Meeting

Members Present: Chandra Murali, Lou Vyhnaneek, Babu Mariadoss, Jonathan Yoder, Ted Chauvin, Sue Marsh, Aurora Clark  
Members Absent: E. Lincoln James, Bob Richards (on leave fall 2014), Ken Daratha, Jennifer Schwarz, Tom Salsbury  
Students Present: Valarie Adrian  
Students Absent: Chris Campbell, Megan Slaker  
Graduate School: Ana Rarig, Pat Sturko  
Graduate School Members absent: Lori Carris  
Guest: Todd Butler

Called to order at 3:07pm

Action Items

- October 28, 2014 Minutes- Approved

Announcements:

- STEM Center Proposal for the Spokane Campus; main concern is how this center contributes to the graduate experience.

Course Review

- **EE CPT 539, EM 521, EM 523, EM 524, EM 535, EM 578**, pending the approval of the Dean of the College of Engineering and Architecture- TABLED
- **PLP 597**: Writing and Rhetoric for Scientists- TABLED  
  o English has a core course in communication and writing created for students in the sciences, “writing and rhetoric in the sciences”. The goal of the course is to help scientists translate their work into a broader more readable work. This course has been going for 3 years.  
  ▪ Recommendation to send the course back to the proposers, and ask they provide a convincing argument as to why this course is distinctly different from the current offering in English. Dr. Marsh, along with Todd Butler will follow up with the contact in CAHNRS.
- **NEUROSCI 540, 541, 542, 543**: moved to approve the request to change courses to variable credit. Seconded. APPROVED  
- **NEUROSCI 592**: proposal to change the grading of the course from S/F to graded credit. Moved to approve. Seconded. APPROVED

Certificate Review

- Facilities Management and a Specialization in Construction Management, pending approval of the Dean of the College of Engineering and Architecture- TABLED

Bylaws Review

- SMB bylaws- pending response from the academic unit- TABLED
• Department of ECLP: Sports management - **TABLED**
• CAHNRS, Department of Entomology: MS/PhD in Entomology. Moved to approved. Seconded. **APPROVED**

**Zero Credit Hour Proposal**
• Zero Credit Hour Course: Six Sigma Project Implementation, Pending further input from the Graduate School. Concerns regarding what is required of this proposal, how it would be indicated on a student’s transcript, and the ability to track students’ progress.- **TABLED**

**Discussion Items**
• MME bylaws accepted by Yoder and Hossain
• MSE bylaws accepted by Yoder and Hossain
• Sociology bylaws accepted by Chandra and James
• EECS bylaws accepted Clark and Chauvin

**Final Comments**
• Need to look into the details of the new process for trying to identify overlap in courses. Ana and Dr. Sturko will discuss/review the existing process with the registrar’s office.

Meeting adjourned at 4:15pm